CHARACTERISTICS OF WORK
This position is accountable for supervising the sign crew personnel of the Maintenance Division and to ensure the inspection, installation, and maintenance of signs is done in a safe, timely manner.

EXAMPLES OF WORK
The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Schedule the daily activities of signing crews and inspect work progress.
- Ensure that maintenance of signing trucks and equipment schedules are observed.
- Conduct road inspections, log roads for signing and pinpoint exact locations of signs requiring repair or replacement.
- Recommend personnel assignments and approval or disapproval of leave requests.

MINIMUM REQUIREMENTS
The educational equivalent to a diploma from an accredited high school. Supervisory experience and familiarity with equipment and materials used to install signs. Thorough knowledge of the Manual on Uniform Traffic Control Devices (MUTCD). Constant statewide travel.

("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)