

Title: <b>Senior Transportation Planner</b>	Effective Date: June 24, 2017	Grade: XVI	Job Category: Professional
Prior Title: Senior Transportation Planner	Prior Effective Date: October 3, 2013	Grade: XVII	Page: 1 of 1

### *CHARACTERISTICS OF WORK*

This position is responsible for performing complex administrative and/or supervisory work in planning, organizing, and directing highway planning studies of a non-engineering nature or assisting in supervising the administrative work of a Section within the Transportation Planning and Policy Division.

### *EXAMPLES OF WORK*

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas State Highway and Transportation Department is an "at will" employer.

- Conduct studies of proposed transportation improvement projects.
- Conduct site impact analysis of proposed development, taking into account existing or proposed access management and land use practices.
- Utilize computer software to develop illustrations for reports and presentations.
- Assist in the development and utilization of geographic information systems and urban transportation models.
- Compile various statistical and historical reports.
- Assist in the development of travel demand models used for transportation planning.
- Assist in the supervision of professional work in non-engineering programs.
- Coordinate with various metropolitan planning organizations in program development, monitoring and implementation.
- Conduct special planning studies, including, but not limited to access management plans, land use assessments, non-motorized transportation assessments, local plan review, and coordination of air quality planning activities.
- Update publications and/or reports as assigned.
- Compile and analyze various computer databases and/or statistical data.
- Assist in developing projects.

### *MINIMUM REQUIREMENTS*

The educational equivalent to a bachelor's degree from an accredited college or university in transportation planning or related field and at least three years experience in related field. Experience in highway administrative or supervisory work. Effective verbal and written communication skills. Familiarity with metropolitan planning regulations and planning processes. Ability to interpret and apply Department policies and procedures.

*("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)*

