

ARKANSAS DEPARTMENT OF TRANSPORTATION

REQUEST FOR LETTERS OF INTEREST ON-CALL SAFETY STUDIES (2022-2024)

Notice is hereby given that the Arkansas Department of Transportation (Department) is seeking letters of interest from qualified consulting firms for on-call safety studies and engineering services for the years 2022 through 2024. The scope of work for on-call safety studies will include identifying the need for safety improvements based on data analysis and providing design of safety improvements including but not limited to lane widening, horizontal curve realignment, shoulder widening; installation of cable median barriers, pavement surface treatments, pavement markings, signs, guardrails, raised pavement markers, shoulder/centerline rumble strip(e)s, sidewalks, cross-walks, pedestrian refuge islands, and traffic signal improvements.

Interested firms must furnish the following items:

1. A cover letter with primary contact information and the firm's response
2. Completed Architect-Engineer Qualifications Standard Form (SF) 330 Parts I and II
<https://www.ardot.gov/divisions/consultant-services/advertisements/>
3. Completed Contract and Grant Disclosure Form EO 98-04
<https://www.ardot.gov/divisions/consultant-services/advertisements/>
4. Illegal Immigrant Disclosure Certification
<https://www.ark.org/tss/immigrant/index.php/user/welcome>
5. A current copy of the firm's equal employment opportunity policy required per Arkansas Code Annotated (Ark. Code Ann.) §19-11-104

Letters of interest will be reviewed and scored by committee as shown below.

| No. | Evaluation Factors for LOIs | Maximum Points Possible |
|-----|---|-------------------------|
| 1 | Professional staff including the education, experience, number of personnel available, licensure and registration (if required), and any partnerships with subconsultants | 10 |
| 2 | General and professional reputation, including responsiveness to civil rights and equal employment opportunity requirements and opportunities | 10 |
| 3 | *Past work performance with the Department | 10 |
| 4 | Experience with projects of a similar nature as those advertised | 10 |
| | Total Points for LOI | 40 |

*Past performance or evaluations from other clients will be considered when the firm has not worked for the Department previously.

Responses in PDF format should be sent to Jessica.Jackson@ardot.gov no later than **4:00 p.m. on October 29, 2021**.

This procurement will generally follow Consultant Selection Procedures for Engineering and Design Related Services (2016).

<https://www.ardot.gov/divisions/consultant-services/consultant-services/>

The Department complies with the provisions of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, Title VI of the Civil Rights Act of 1964, FHWA Guidance and any other Federal, State, and/or local laws, rules and/or regulations. This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.