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| Title: Arkansas Highway Police Corporal | Effective Date: June 17, 2023 | Grade: XIV | Job Category: Protective Services |
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CHARACTERISTICS OF WORK

The Arkansas Highway Police Corporal, while under supervision, is responsible for the enforcement of state laws regulating the use of public highways with special emphasis on commercial vehicles and private non-passenger transportation vehicles. The position also possesses moderate leadership responsibilities.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas Department of Transportation is an “at will” employer.

- Lead, coordinate and mentor employees in an assigned area and relay instructions from superiors to subordinates.
- Maintain expertise in size, weight, hazardous materials, license, tax, traffic and criminal law enforcement, and motor carrier safety.
- Prepare written reports and communications.
- In addition to full and complete law enforcement authority, powers, duties, and responsibilities, the Arkansas Highway Police (AHP) is charged with the primary enforcement of all laws pertaining to axle and gross weights; the Motor Carrier Safety Assistance Program; the movement of oversize loads and/or vehicles; vehicle licensing and operator/commercial licensing; motor fuel taxes, special distillate motor vehicle fuel taxes, and the interstate or intrastate shipment of bulk amounts of the same; the interstate and intrastate shipment of hazardous materials within the state; traffic enforcement, placing special emphasis on commercial and private non-passenger transportation vehicles and construction/work zones; and collection of those revenues prescribed by the Arkansas Commissioner of Revenues, acting as his agents.

MINIMUM REQUIREMENTS

Education and experience: The educational equivalent to a diploma from an accredited high school. Seven years continuous service as an officer with the AHP.

Physical requirements: Skill at firing a weapon proficiently and consistently as required by Department standards.

Working conditions: Constant in-state travel, shift work, abnormal working hours, on-call duty, and exposure to danger. The wearing of uniforms and firearms as directed.

Licenses, registrations and certifications: Current certification by the Commission on Law Enforcement Standards and Training.

Must maintain North American Standard Level I Inspection Procedure Parts A and B certification. Subject to additional drug/alcohol testing according to the provisions of the ARDOT Drug and Alcohol Testing Program.

(“Accredited” means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)

A criminal background check will be required to determine suitability of employment, and failure to meet these standards may cause the applicant to be rejected or terminated from that position.