

Title:	Effective Date:	Grade:	Job Category:
Arkansas Highway Police Sergeant	June 17, 2023	XVII	Protective Services
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CHARACTERISTICS OF WORK

Under general supervision, this rank is responsible for directly supervising employees in an assigned area enforcing state laws regulating commercial and private non-passenger transportation vehicles.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas Department of Transportation is an "at will" employer.

- Supervise employees in an assigned area and relay instructions from superiors to subordinates.
- Maintain expertise in size, weight, hazardous materials, license, tax, traffic and criminal law enforcement, and motor carrier safety.
- Prepare written reports and communications.
- In addition to full and complete law enforcement authority, powers, duties, and responsibilities, the Arkansas Highway Police (AHP) is charged with the primary enforcement of all laws pertaining to axle and gross weights; the Motor Carrier Safety Assistance Program; the movement of oversize loads and/or vehicles; vehicle licensing and operator/commercial licensing; motor fuel taxes, special distillate motor vehicle fuel taxes, and the interstate or intrastate shipment of bulk amounts of the same; the interstate and intrastate shipment of hazardous materials within the state; traffic enforcement, placing special emphasis on commercial and private non-passenger transportation vehicles and construction/work zones; and collection of those revenues prescribed by the Arkansas Commissioner of Revenues, acting as his agents.

MINIMUM REQUIREMENTS

Education and experience: The educational equivalent to a diploma from an accredited high school. Four years continuous employment as an officer with the AHP. Must hold the rank of PFC or above.

Physical requirements: Skill at firing a weapon proficiently and consistently as required by Department standards.

Working conditions: Constant in-state travel, shift work, abnormal working hours, on-call duty, and exposure to danger. The wearing of uniforms and firearms as directed.

Licenses, registrations and certifications: General certification by the Commission on Law Enforcement Standards and Training. Subject to additional drug/alcohol testing according to the provisions of the ARDOT Drug and Alcohol Testing Program. Must maintain North American Standard Level I Inspection Procedure Parts A and B certification.

("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)

A criminal background check will be required to determine suitability of employment, and failure to meet these standards may cause the applicant to be rejected or terminated from that position.