

**ARKANSAS DEPARTMENT OF TRANSPORTATION
REQUEST FOR LETTERS OF INTEREST**

ARKANSAS STATEWIDE TRAVEL DEMAND MODEL UPDATE

Notice is hereby given that the Arkansas Department of Transportation (ARDOT) is seeking letters of interest from qualified consulting firms for services to update the Arkansas Statewide Travel Demand Model (AR TDM). ARDOT utilizes the AR TDM for a variety of tasks, including forecasting changes in travel patterns over time; predicting changes in travel patterns resulting from transportation system improvements or natural disasters; estimating system performance measures; and other purposes.

The work will generally consist of updating network layers, demographics, and other base year and forecast year attributes; updating the model architecture, user interface, and reporting tools; and adding new functionality; with the goals of modernizing and improving the calibration and utility of the model.

Interested parties must furnish a one-(1) page cover letter with primary contact information addressed to Jared Wiley, Chief Engineer—Preconstruction, Architect-Engineer Qualifications Standard **Form (SF 330)** Parts I and II, completed Contract and Grant Disclosure **Form (EO 98-04)**, and a current copy of the firm's equal employment opportunity (**EEO**) policy as required per Arkansas Code Annotated (Ark. Code Ann.) §19-11-104. Additionally, firms are asked to provide a brief one (1) page summary of the qualifications of proposed project manager(s) and key team members, including the prime and any subconsultants.

SF330 and EO9804 forms along with information on selections procedures can be found at <https://www.ardot.gov/divisions/consultant-services>.

Responses in PDF format should be sent to consultantcoordinator@ardot.gov no later than 4:00 p.m. CDT on August 22, 2023.

No.	Evaluation Factors for LOIs	Maximum Points Possible
1	Professional staff including the education, experience, number of personnel available, licensure and registration (if required), and any partnerships with subconsultants	10
2	General and professional reputation, including responsiveness to civil rights and equal employment opportunity requirements and opportunities	10
3	*Past work performance with the Department	10
4	Experience with projects of a similar nature as those advertised	10
Total Points for LOI		40

*Past performance or evaluations from other clients will be considered when the firm has not worked for the Department previously.

The Department complies with the provisions of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, Title VI of the Civil Rights Act of 1964, FHWA Guidance and any other Federal, State, and/or local laws, rules and/or regulations. This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.