

Title: Sign Erector II	Effective Date: June 17, 2023	Grade: VII	Job Category: Skilled Craft
Prior Title: Transitioned from func. title to official title	Prior Effective Date: August 4, 2022	Grade: VII	Page: 1 of 2

CHARACTERISTICS OF WORK

Under the supervision of the Sign Crew Supervisor in a District or the Sign Crew Leader in the Maintenance Division, this position is responsible for erecting traffic control signs as well as assisting in worksite coordination and training as needed.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas Department of Transportation is an "at will" employer.

- Operate jackhammer while driving sign support post.
- Work approximately 12 to 15 feet above the ground from a platform attached to a supply truck.
- Attach signs to the post.
- Flag traffic.
- Load, unload and stack bags of salt, sand, cement, chemicals, etc.
- Perform cleanup duties.
- Assist with worksite coordination activities in the supervisor’s absence or as needed.
- Assist in training and mentoring lesser experienced employees as needed.

APPLICABLE TO THE MAINTENANCE DIVISION:

- Assist pavement marking crews and work in sign shop or District occasionally.
- Perform preventative maintenance of assigned vehicle.
- Perform cleanup duties.
- Work on strike force teams for statewide snow removal as needed.
- Operate a telescopic boom truck on occasion.

MINIMUM REQUIREMENTS

Education and experience: Ability to read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, and to respond to official inquiries, and to make entries on reports and records. Experience erecting traffic control signs or related preferred. A pre-employment drug/alcohol test will be conducted after a contingent offer of employment or transfer has been made, and prior to the candidate performing any work for the Department in that capacity. Internal applicants who are already in a safety-sensitive position will not be subject to pre-employment drug/alcohol testing; however, offers to internal applicants who are not in a safety-sensitive position will be contingent upon pre-employment drug/alcohol testing. Subject to additional drug/alcohol testing according to the provisions of the ARDOT Drug and Alcohol Testing Program.

Knowledge, skills and abilities: Ability to follow oral instructions. Ability to learn and work with simple hand tools and small power equipment.

Physical requirements: Ability to stand and walk for extended periods. Ability to climb up and down ladders, platforms, hills and grades as well as in and out of vehicles and equipment. Ability to lift up to 50 pounds with or without reasonable accommodation.

Working conditions: Ability to perform assigned duties in all types of weather as well as other work conditions, e. g. noise, dust and fumes.

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ADDITIONAL MINIMUM REQUIREMENTS APPLICABLE TO DISTRICTS

Valid Class A commercial driver’s license (CDL) with tanker (“N”) endorsement.

ADDITIONAL MINIMUM REQUIREMENTS APPLICABLE TO THE MAINTENANCE DIVISION

Constant overnight statewide travel (average of 12-16 nights per month). Valid driver’s license. Applicants for this position must obtain a Class A commercial driver’s license (CDL) with tanker (“N”) endorsement within 180 calendar days of hire or promotion. Successful applicants must meet the physical and mental requirements for a CDL. Failure to obtain the required CDL within the 180-day period will result in immediate termination. Successful completion of a work simulation examination and a medical-physical examination.

ADDITIONAL MINIMUM REQUIREMENTS APPLICABLE TO DISTRICTS 6 AND 10

Successful completion of a medical-physical examination.