

Title: Tractor Trailer Driver	Effective Date: June 22, 2019	Grade: VIII	Job Category: Skilled Craft
Prior Title: Tractor Trailer Driver	Prior Effective Date: June 24, 2017	Grade: VIII	Page: 1 of 1

CHARACTERISTICS OF WORK

Under general supervision, this position is responsible for driving a tractor/trailer to move supplies and/or heavy equipment over state highways.

EXAMPLES OF WORK

The following examples are intended only as illustrations of various types of work performed. No attempt is made to be exhaustive. Related, similar, or other logical duties are performed as assigned. The Department may require employees to perform functions beyond those contained in job descriptions. The Department may modify job descriptions based on Department needs. The Arkansas Department of Transportation is an "at will" employer.

- Operate tractor/trailer.
- Load and unload equipment and supplies.
- Perform preventive maintenance servicing of assigned vehicle.
- Work as member of a crew performing various duties as needed.
- Perform cleanup duties.

MINIMUM REQUIREMENTS

Education and Experience: The educational equivalent to a diploma from an accredited high school. Proficient in the operation of a standard transmission vehicle. Experience operating tractor/trailer equipment.

Knowledge, Skills and Abilities: Ability to safely operate tractor/trailer equipment and heavy equipment. Ability to load and unload heavy equipment and supplies including, but not limited to, bags of sand, salt, glass beads and paint drums. Demonstrated understanding of load securement. Ability to read and speak the English language sufficiently to converse with the general public, to understand highway traffic signs and signals in the English language, and to respond to official inquiries, and to make entries on reports and records. Ability to train other employees in the operation of commercial vehicles to prepare them for testing to obtain a commercial driver’s license. Thorough familiarity with all state highway routes.

Physical Requirements: Ability to climb, stand and walk for extended periods. Ability to follow instructions. Ability to lift and carry 50 pounds with or without reasonable accommodation.

Working Conditions: Ability to work outdoors in all types of weather conditions.

Licenses, Registrations and Certifications: Valid Class A commercial driver’s license with tanker (“N”) endorsement. Must have no “O” (no tractor-trailer) or “E” (no manual transmission equipped) restrictions on the commercial driver’s license, or must have the restrictions removed within 30 calendar days of hire or promotion to Tractor-Trailer Driver position. During the 30-day grace period, the Driver will not be allowed to operate the tractor-trailer without an appropriately licensed operator in the vehicle at all times. Failure to have these restrictions removed within the 30-day period may result in demotion or termination.

A pre-employment drug/alcohol test will be conducted after a contingent offer of employment or transfer has been made, and prior to the candidate performing any work for the Department in that capacity. Internal applicants who are already in a safety-sensitive position will not be subject to pre-employment drug/alcohol testing; however, offers to internal applicants who are not in a safety-sensitive position will be contingent upon pre-employment drug/alcohol testing. Subject to additional drug/alcohol testing according to the provisions of the ARDOT Drug and Alcohol Testing Program.

ADDITIONAL MINIMUM REQUIREMENTS APPLICABLE TO STATEWIDE MAINTENANCE CREWS:

Constant statewide travel. Constant statewide travel for this position means overnight travel three or four nights per week, 52 weeks per year with reimbursement for expenses.

("Accredited" means the educational institution or program is accredited by an accrediting organization recognized either by the United States Department of Education or by the Council for Higher Education Accreditation.)